**POTENTIAL ADVERSE EVENT / UNANTICIPATED EVENT NOTIFICATION**

**(All protocol and non-protocol related events involving animals)**

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| **ANIMAL WELFARE OBLIGATION:** All individuals participating in the use of animals are obligated to assure animal well-being for all animals engaged in such activities. If an adverse event / unanticipated event occurs, then the individual having knowledge of the event is obligated to report, or assure a report of the adverse event / unanticipated event has been reported, to AREC.  **NOTE:** This form is used to notify AREC of adverse (affecting animal health / wellbeing) or unanticipated (not protocol described) events involving animals. It is the responsibility of the main applicant/ supervisor of the animal ethics application to submit this completed and signed form to AREC ([animalethics@ukzn.ac.za](mailto:animalethics@ukzn.ac.za)) within 3 days of adverse event identified/noticed. |

1. **REPORTING INDIVIDUAL / INVESTIGATOR’S INFORMATION:**

Title (e.g. Dr): Surname:

Full name:

Student / Staff No: Race & Gender:

School: Campus:

Cell No: Email:

1. **PROTOCOL INFORMATION:**

2.1 Project Title:

2.2 Ethical Approval Number:

1. **ADVERSE EVENT / UNANTICIPATED EVENT INFORMATION:**

3.1 Date of Incident:

3.2 Time of Incident:

3.3 Date and Time Incident was identified/noticed:

3.4 Location of animals (bldg, room, rack, etc.):

1. **Event Narrative: Briefly describe the event involving animals:**
2. **Was a veterinarian contacted? If so, when? Which veterinarian? How was the contact made (e.g., phone, Email, fax)**
3. **Corrective Actions Taken: Briefly describe any self-corrective actions taken to discourage a similar future occurrence:**

**Signature of investigator Date**

**Full name of supervisor Signature Date**

**Full name of animal facility staff Signature Date**