

GUIDELINES FOR DECISION FLOW OF HONORARY APPOINTMENTS

(As extracted from the GUIDELINES FOR DECISION FLOW OF ACADEMIC MATTERS)

Approved Council 5 December 2011

4.	HONORARY AND RETIREE APPOINTMENTS					
4.1	Honorary Professors	R SMC	A CAAB	\$ SMC	N	
4.2	Honorary Associate Professors, Senior Lecturers and Lecturers	R SMC	A CAAB	\$ SMC		
4.3	Honorary Research Fellows	R SMC	(A) CAAB	\$ SMC		
4.4	Visiting Professors/Lecturers	A DHoS	N DVC			
4.5	Emeritus Professors (automatically SRA)	R SB	A CAAB		N	N
	If Full Professor of <10 years duration.	R SB 2/3 majority	R CAAB		A	N
4.6	Senior Research Associates	R DHoS	(A) CAAB	\$ SMC		

THE KEY TO ACADEMIC DECISION MAKING IS AS FOLLOWS:-

A	This person or structure makes a final decision on this matter
R	This person or structure makes a recommendation to the next relevant committee
N	The information is for noting by the committee
C	Consultation with this committee is required. This must take place before submission for final approval.
(A)	This matter can be approved executively on behalf of the indicated committee and must be reported to the committee for noting. However complex or potentially controversial decisions should be referred to the committee: <ul style="list-style-type: none"> • DVC or College Deans on behalf of the CAAB, • Dean and Head of School on behalf of the School Board • Academic Leader: School Teaching & Learning on behalf of School Board or School Teaching & Learning Committee for undergraduate and honours matters • Academic Leader: School Research on behalf of School Research & Higher Degrees Committee
A*	Authority is vested in this person to approve these matters. However complex or potentially controversial decisions should be referred to the appropriate committee for consideration: <ul style="list-style-type: none"> • DVC or College Deans to the CAAB, • Dean and Head of School to the School Board or relevant School subcommittee • Academic Leader: School Teaching & Learning to the School Teaching & Learning Committee • Academic Leader: School Research to the School Research & Higher Degrees Committee
\$	The support of this committee is required if there are resource or financial implications: EMC (Executive Management Committee): in excess of College budget CMC (College Management Committee): within College budget SMC (School Management Committee): within School budget This must take place before submission to Senate, Council or the final approval body

ABBREVIATIONS USED

ARC	Academic Rules Committee
CAAB	College Academic Affairs Board
CDR	Dean: College Research
CDTL	Dean: College Teaching and Learning
DHoS	Dean and Head of School
DVC	Deputy Vice Chancellor and Head of College
DVCR	DVC Research
DVCTL	DVC Teaching and Learning
MCAS	Manager: College Academic Services
SB	School Board
SDRC	Student Discipline Rules Committee
SEB	School Examinations Board
SRHDC	School Research and Higher Degrees Committee
SLR	Academic Leader: School Research
SLTL	Academic Leader: School Teaching and Learning
STLC	School Teaching and Learning Committee
UEL	UKZN Extended Learning