health
Department:
Health
PROVINCE OF KWAZULU-NATAL

PROCESS FOR APPLYING FOR PERMISSION TO CONDUCT RESEARCH WITHIN THE KWAZULU-NATAL DEPARTMENT OF HEALTH

Purpose:

- Systematic detail of the process for conducting research at Public Health Institutions in KwaZulu-Natal.
- To ensure that the process is streamlined and efficient.

FINALISATION OF PROPOSAL

Develop the research proposal. Ensure that the proposal undergoes rigorous scientific evaluation and is approved by a scientific committee.

APPLY FOR ETHICS

Apply to an Ethics Committee registered with the National Health Research Ethics Council (NHREC).
Get Provisional/Full Ethics Approval

SEEK INSTITUTIONAL SUPPORT

Approach the Manager at the Institution/Site at which you wish to conduct your study at. Provide details of your study so that they can provide you with a Letter of support.

INSTITUTIONAL SUPPORT

1 -3 Facilities → Individual Facilities

≥ 4 Facilities → District Manager

≥ 4 Districts → Programme Manager

APPLY ON THE NATIONAL HEALTH RESEARCH DATABASE (NHRD)

http://nhrd.hst.org.za

- Research Proposal
- Ethical Clearance
- Letter of Support

Clinical Trials

- SAPHRA Approval (Full/Provisional)
- DoH Application Form & Checklist
- Insurance Certificate
- Dispensing License

** N.B. NHRD Reference Number **

PHREC APPROVAL

Takes ≈ 3 weeks
Letter is uploaded on NHRD Go to "Manage Proposals" → "View Documents" → "DOH/PHREC Approval"

FULL ETHICS APPROVAL

Submit your PHREC approval to your Ethics Office to obtain Full Ethical Clearance

BEGIN DATA COLLECTION

Report to the Institution at which you will be collecting data and begin data collection and analysis

DISSEMINATION OF FINDINGS

- Send electronic copy of report to HRKM
- Present findings to research site/ Programme Managers
- Inform participants of findings

FINISH!

Congratulations!
You have successfully completed your research study.

CONTACT DETAILS:

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http://portal.kznhealth.gov.za/components/sps/hrkm/SitePages/Home.aspx